



CONFIDENTIAL

ASYCUDA World														
					A OFFICE OF DESTINATION									
Consignee - name & address PO Box 1259, Boroko Sec 38 Lot 12, Waigani Drive NCD, Papua New Guinea paigaA@borokomotors.com.pg					1 DECLARATION IM 4 C 3 Forms 1 2 1 6					JAS PORT MORESBY-SIX MILE Customs Reference				
31 Packages and description of goods	Marks and numbers - Number and kind				32 Item No. 2	33 Commodity code								
	Marks & no of packages					34 Cty. orig. Code				35 Gross mass (kg)		36 Prefer.		
	Nbr & Kind					37 PROCEDURE				38 Net mass (kg)		39 Quota		
					40 Bill Of lading / Airway Bill / Previous doc				S/L					
44 Add. info Documents Produced Certificates and authorisations					Licence No 0+0+0+0-0 D.Val D.Qty				41 Suppl. qty		42 Item Price		43 V.M. cod...	
Attach.Doc.Cod...					Free text				A.I. Code		45 Adjustment 1.00			
					41bis Write-Off units				46 Value for duty PGK 0.00					
31 Packages and description of goods	Marks and numbers - Number and kind				32 Item No. 3	33 Commodity code								
	Marks & no of packages					34 Cty. orig. Code				35 Gross mass (kg)		36 Prefer.		
	Nbr & Kind					37 PROCEDURE				38 Net mass (kg)		39 Quota		
					40 Bill Of lading / Airway Bill / Previous doc				S/L					
44 Add. info Documents Produced Certificates and authorisations					Licence No 0+0+0+0-0 D.Val D.Qty				41 Suppl. qty		42 Item Price		43 V.M. cod...	
Attach.Doc.Cod...					Free text				A.I. Code		45 Adjustment 1.00			
					41bis Write-Off units				46 Value for duty PGK 0.00					
31 Packages and description of goods	Marks and numbers - Number and kind				32 Item No. 4	33 Commodity code								
	Marks & no of packages					34 Cty. orig. Code				35 Gross mass (kg)		36 Prefer.		
	Nbr & Kind					37 PROCEDURE				38 Net mass (kg)		39 Quota		
					40 Bill Of lading / Airway Bill / Previous doc				S/L					
44 Add. info Documents Produced Certificates and authorisations					Licence No 0+0+0+0-0 D.Val D.Qty				41 Suppl. qty		42 Item Price		43 V.M. cod...	
Attach.Doc.Cod...					Free text				A.I. Code		45 Adjustment 1.00			
					41bis Write-Off units				46 Value for duty PGK 0.00					
47 Calculation of taxes														
Type	Tax base	Rate	Amount	MP	Type	Tax base	Rate	Amount	MP					
Total first item (1 taxes)					Total second item (2 taxes)									
Type	Tax base	Rate	Amount	MP	Type	Amount	MP							
					IMD	0.00	1							
					IXD	2,068.97	1	1						
					GST	551.73	1	6						
Total third item (3 taxes)					GT 2,620.70									
										C OFFICE OF DEPARTURE				

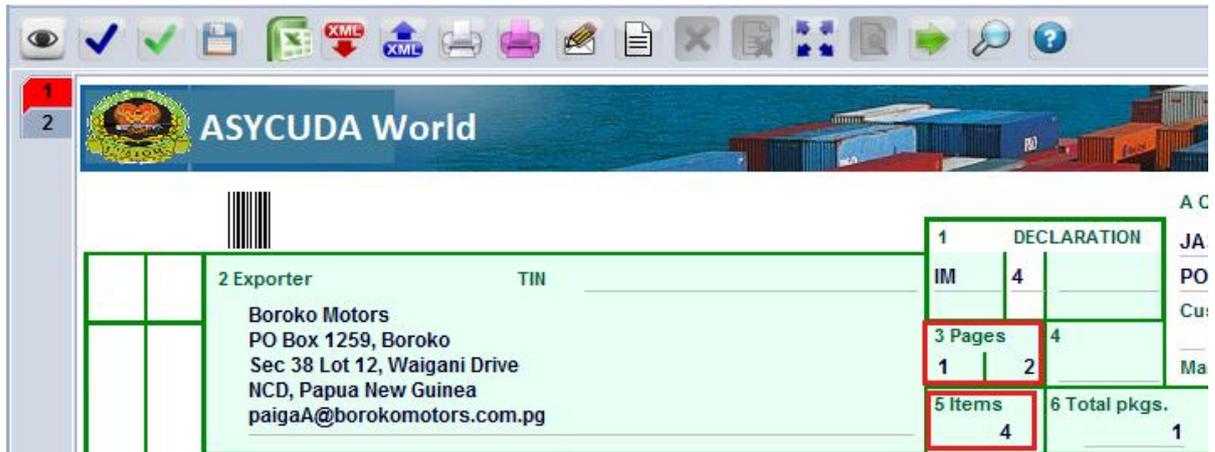


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In addition, the system will automatically update the general segment of the SAD

- a. box 5 (number of item had increased by 3) (e.g. 4)

If adding a new item generates a new form/page, the system will also automatically update the general segment of the SAD, Box 3 by increasing the number of Pages (e.g. 1 | 2)



- 4. Fill the new item screen and update the General Segment
- 5. Repeat this procedure as many times as items need to be added

How to Delete an item on a SAD

This is done as follows:

- 1. Once a SAD has been opened, the General Segment of the SAD will show:
 - a. In Box 3 the number of page/form (e.g. 1 | 2)
 - b. In Box 5 the total number of item (e.g. 4)
 - c. On the left-hand size, a tab for each item (e.g. 2)



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- By clicking on the item Tab to be deleted, the system will move to the item page

You can either delete item one by one or delete the entire page composed of 3 items.

DELETING ONE ITEM

- Select an item and click on the  icon on top of the SAD screen to delete **Individual Item**

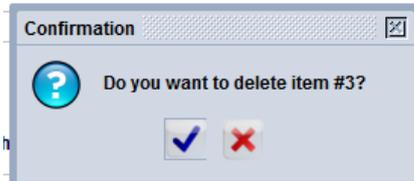
If no item is selected at the time you click on the  icon, the following message will be displayed



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4. Click  on the confirmation screen if you want to delete the **item**.

Conversely, click  on the confirmation screen if you don't want to delete the **item**.



5. By confirming the **item** to be deleted, the system will automatically:

a. Move one level up all the items previously input below the deleted **item**

1		DECLARATION		A OFFICE OF DESTINATION	
Exporter/Consignee - name & address ICM Limited JK P.O.BOX 1587, POM Sec 16 LOT 52, St. KANAGE PORT MORESBY, PAPUA NEW GUINEA		IM	4	POM	
		C		PORT MORESBY	
		3 Forms		Customs Reference	
		1	2	I	141 02/06/2017
31 Packages and description of goods	Marks and numbers - Number and kind	32 Item No.	33 Commodity code		
	Marks & no of packages Nbr & Kind	2	87033119 000		
	Packages of Milo 1 CT Carton		34 Cty. orig. Code	35 Gross mass (kg)	36 Prefer.
			SG	1,000.000	
	Used/Recon with the FOB value @ US\$5,000		37 PROCEDURE	38 Net mass (kg)	39 Quota
			4000 000	1,000.000	
			40 Bill of lading / Airway Bill / Previous doc		S/L
			VTH02_H1		
44 Add. info Documents Produced Certificates and authorisations	Licence No	D.Val	D.Qty	41 Suppl. qty	42 Item Price FCY
	0.00+0.00+0.00+0.00-0.00			NMB 1.000	1,000.00
	Attach.Doc.Cod...			A.I. Code	45 Adjustment
					1.00
				41bis Write-Off units	46 Value for duty PGK
					3,448.28
31 Packages and description of goods	Marks and numbers - Number and kind	32 Item No.	33 Commodity code		
	Marks & no of packages Nbr & Kind	3	87033119 000		
	cont., not otherwise specified		34 Cty. orig. Code	35 Gross mass (kg)	36 Prefer.
			JP	2,000.000	
	Used/Recon with the FOB value @ US\$5,000		37 PROCEDURE	38 Net mass (kg)	39 Quota
			4000 000	2,000.000	
			40 Bill of lading / Airway Bill / Previous doc		S/L
			VTH02_H1		
44 Add. info Documents Produced Certificates and authorisations	Licence No	D.Val	D.Qty	41 Suppl. qty	42 Item Price FCY
	0.00+0.00+0.00+0.00-0.00			NMB 2.000	2,000.00
	Attach.Doc.Cod...			A.I. Code	45 Adjustment
				41bis Write-Off units	46 Value for duty PGK
					6,896.55
31 Packages and description of goods	Marks and numbers - Number and kind	32 Item No.	33 Commodity code		
	Marks & no of packages	4			
			34 Cty. orig. Code	35 Gross mass (kg)	36 Prefer.

In addition, the system will automatically update the General Segment of the SAD

b. box 5 (number of item had decreased by 1) (e.g. 3)

1		DECLARATION		A C	
IM	4			PO	
				PO	
				Cu:	
				I	
				Ma	
3 Pages		4			
1	2				
5 Items		6 Total pkgs.			
3		5			

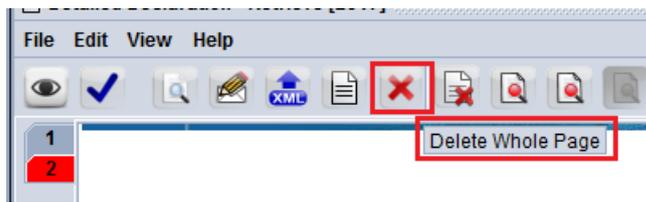
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If deleting an item removes also a Page, the system will also automatically update the General Segment of the SAD (Box 3) by decreasing the number of Pages.

6. Repeat this procedure as many times as items need to be deleted

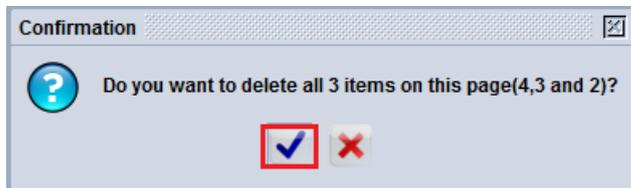
DELETING ONE WHOLE PAGE (3 items)

3. Click on the  icon on top of the SAD screen to delete the **Whole Page**.

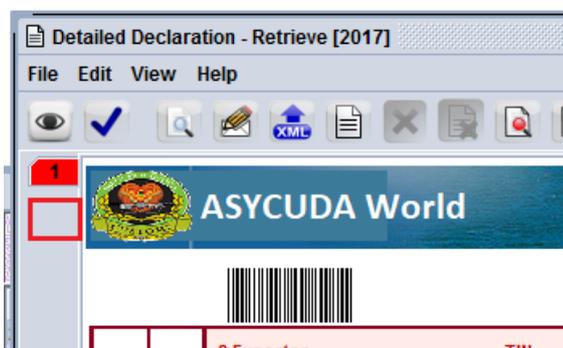


4. Click  on the confirmation screen if you want to delete the **Whole Page**.

Conversely, click  on the confirmation screen if you don't want to delete the **Whole Page**.



5. By confirming the **whole page** to be deleted, the system will automatically:
 - a. Move one level up all the pages previously input below the deleted page
 - b. Remove the tab associated to the page deleted



In addition, the system will automatically update the General Segment of the SAD

- c. Box 3 (number of page had decreased by 1) (e.g.1)
- d. Box 5 (number of item had decreased by 3) (e.g. 1)



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1		DECLARATION		P
IM	4			P
3 Pages		4		C
1	1			I
5 Items		6 Total pkgs.		M
	1			
			5	

6. Repeat this procedure as many times as whole pages need to be deleted

Note that it is not possible to delete the 1st item; icons are not available.

